



Karyn Miller
Owner/Director

Summer Address:
6050 N. Invergordon Rd.
Paradise Valley, AZ 85253

February 5, 2016

Dear Potential Camper Leaders and Parents,

Thanks for your interest in the Camper Leadership Programs at Cactus Day Camp. I have worked with many young leaders throughout my years in camping and have seen amazing outcomes from such programs, which is why I am offering these opportunities.

Camper Leaders are legally considered campers and not staff members. They are never left alone with a majority of campers. Therefore, each applicant must fill out a camper enrollment form attached to this document in addition to the Camper Leader application. There is a substantial discounted tuition for these programs.

The Camper Leadership programs are intended to be small in participants. Large numbers of young leaders tend to cause distraction to the camp program and the goals of the Camper Leadership programs. With that in mind, I am committed to keeping the program small. I will also take into consideration the number of campers enrolled and the number of camp groups we have each session. Having a younger sibling enrolled in Cactus Day Camp does **not** guarantee a camper leadership position.

Each applicant will need to fill out an application and a camper leadership enrollment form as well as submit two written references (forms attached to the end of the application). **Return camper leaders do not need to submit new reference forms.** After reviewing applications received by April 1st, applicants will be contacted and informed of their status by April 15th. Additional Camper Leaders will be selected on an on-going as needed basis. The number of positions available may change due to enrollment numbers. This selection process is taken very seriously and only those qualified will be selected. Parents of enrolled children in our camp program are entrusting us to have the best role models interacting and socializing with their children.

If selected, we will do our best to place you according to your preference. However, this is not guaranteed and the placement will be subject to your skills, previous experience and availability.

I look forward to receiving your application. Call if you have questions 480-836-CAMP (2267).

Karyn
Karyn Miller
Owner/Director

CAMPER LEADERSHIP PROGRAMS

1st Year Counselors-In-Training (CIT)

Entering 9th grade and at least 13 years old by camp session.

Required to be available for one 2week session to be considered for the program.

Required to arrive by 8:45am and depart at 3:30pm unless taking Cactus Day Camp transportation.

Counselor-In-Training (CIT):

Entering sophomore and junior year in high school and must be at least 15 years old by camp session.

Required to be available for two 2week sessions to be considered for the program.

Required to arrive at 8:00am and depart at 4pm unless taking Cactus Day Camp transportation.

POSITION RESPONSIBILITIES:

CITs are paired with counselors and junior counselors and are responsible for the care of individuals and the planning and delivery of all programs for campers aged 3-13. CITs are responsible for helping with daily programming, camper care, and for coordinating special events and large group activities. They will gain training and first hand experiences that will help them become future leaders. CITs have specific arrival and departure times as they are also responsible to help with the arrival and departure of campers each day.

WHAT DO WE LOOK FOR IN OUR CAMPER LEADERS?

A Serious Work Ethic - An unwavering commitment to providing the best summer possible for Cactus Day Camp Campers.

Teamwork - Socially able to work with and support others, while accepting on-going feedback and evaluation from supervisors.

Intelligence - Able to problem solve and make sound decisions.

Strong Personal Characteristics - Sensitivity, compassion and maturity towards children and adults.

Adaptability - The ability to think quickly on your feet and improvise.

Positive Disposition - An optimistic, upbeat outlook with lots of energy, enthusiasm and spunk!

Desire - The desire to be involved in the Cactus Day Camp program and wanting to make a difference in the lives of children.

WHAT WILL YOU GET OUT THE CACTUS DAY CAMP EXPERIENCE?

Leadership Experience - Strengthen your communication and social skills while being supervised and coached by the camp director and camp staff.

Friendships - Lifelong friendships are made each summer at camp.

Experience - Experience working with young children and assisting activities.

A Challenging and Rewarding Summer You'll Never Forget - People's lives change from their camp experiences. Experience what it feels like to make a difference in the lives of children.

CAMPER LEADERSHIP TRAINING

A mandatory training will take place for all Counselors-In-Training on May 21st, 2016 from 10am to 3pm.

ATTENDANCE POLICY

Attendance is extremely important as you are an essential part of a team. If you are not present at camp, our team is incomplete. With that said, continued absences will be cause for dismissal from the program. No refunds will be given.



CAMPER LEADERSHIP APPLICATION 2016

(To be filled out by potential CIT)

Return to:
 CACTUS DAY CAMP
 14430 N. Agave Drive
 Fountain Hills, AZ 85268

Or FAX to:
 623-242-1159

PERSONAL INFORMATION

First Name:	Last Name:	
Mailing Address:	Applicant's Email:	
City:	State:	Zip Code:
Home Phone:	Applicant's Cell Phone:	

EDUCATION

School Attending:	
Year in School:	Favorite Subjects:
Additional School Activities:	

VOLUNTEER/WORK EXPERIENCE

Organization:	Position:	Dates:
Supervisor: Phone number:	Responsibilities:	
Organization:	Position:	Dates:
Supervisor: Phone number:	Responsibilities:	
Organization:	Position:	Dates:
Supervisor: Phone number:	Responsibilities:	

CAMP SKILLS/HOBBIES

Please check the box next to any skills or hobbies you have.		
<input type="checkbox"/> Chess	<input type="checkbox"/> Group games	<input type="checkbox"/> Gaga
<input type="checkbox"/> Story telling	<input type="checkbox"/> Arts and crafts	<input type="checkbox"/> Drama/Skits
<input type="checkbox"/> Singing	<input type="checkbox"/> Dancing/Hip Hop	<input type="checkbox"/> Musical Instruments
<input type="checkbox"/> Swimming	<input type="checkbox"/> Ping Pong	<input type="checkbox"/> Volleyball
<input type="checkbox"/> Basketball	<input type="checkbox"/> Baseball	<input type="checkbox"/> Softball
<input type="checkbox"/> Capture the flag	<input type="checkbox"/> Soccer	<input type="checkbox"/> Newspaper
<input type="checkbox"/> Computer Graphics	<input type="checkbox"/> Web design	<input type="checkbox"/> Model Rocketry
<input type="checkbox"/> Jewelry Making	<input type="checkbox"/> Scrap Booking	<input type="checkbox"/> Gymnastics
<input type="checkbox"/> Pilates	<input type="checkbox"/> Aerobics	<input type="checkbox"/> Fitness
<input type="checkbox"/> Martial Arts	<input type="checkbox"/> Balloon Making	<input type="checkbox"/> Cheerleading
<input type="checkbox"/> Archery	<input type="checkbox"/> Climbing	<input type="checkbox"/> cooking
<input type="checkbox"/> Other, please specify:		

QUESTIONS

These questions will provide us with additional information about your interest and skills while considering you as a CIT. Please answer each question below in the space provided or **attach an additional sheet of paper if necessary.**

- 1) Why are you interested in becoming CIT? _____

- 2) What skills would you like to obtain at camp this summer? _____

- 3) What experiences do you have working with children between the ages of 3 to13? _____

- 4) Describe your favorite memory as a child. _____

- 5) How do you plan to be a POSITIVE ROLE MODEL for our campers? _____

- 6) Please explain how you would deal with a challenging camper. _____

- 7) List five words that describe your personality. _____

- 8) What do you want the campers to say about you at the end of the summer? _____

- 9) (Return Camper Leaders Only) What have learned from your experience(s) as a Camper Leader? _____

- 10) (Return Camper Leaders Only) What advice would you give to new Camper Leaders? _____

- 11) (Return Camper Leaders Only) How do you think the counselors from last summer describe you? _____

- 12) Do you have any physical limitations that we should be aware of? _____

- 13) Do you have an age group you prefer to work with? _____

- 14) Would you prefer to assist an activity leader or a counselor? _____
If activity, list your top three you'd like to assist: _____
- 15) Do you have any concerns about being a CIT? Yes No
If yes, please describe: _____
- 16) Do you have any other certifications that we should know about? _____
- 17) If selected, will you be at the required CIT training on May 21st, from 10am to 3pm? Yes No
- 18) Do you have reliable transportation to and from camp? Yes No
If "No", please fill out the transportation form at this end of this application.
- 19) Is there anything else you would like to tell the camp director? _____

I certify that all information provided on this application is accurate and complete.

Parent/Legal Guardian Signature: _____ Date: _____

Applicant's Signature: _____ Date: _____

Please submit this application with the attached enrollment form and two written reference forms (located at the end of this application).

**Return camper leaders do not need new references.*



2016 Camper Leadership Enrollment Form

Karyn Miller
Owner/Director

To be filled out by parent.
One per camper leader.

Phone: 480-836-CAMP
Fax: 623-242-1159

Camper's First Name	Camper's Last Name	Sex	Age as of 6/1/16	Grade 16 -17 School Year	
Address		City		State	Zip
Home Phone ()	School Attending	Birth date	<input type="checkbox"/> Check box if sibling(s) also enrolling Name(s):		
Parent/Guardian 1 Full Name	Home Phone ()	Business Phone ()	Cell Phone ()	E-mail address	
Parent/Guardian 1 (if different)		City		State	Zip
Parent/Guardian 2 Full Name	Home Phone ()	Business Phone ()	Cell Phone ()	E-mail address	
Parent/Guardian 2 (if different)		City		State	Zip
Are parents divorced or separated? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please answer the following questions? 1. Who has legal custody of the child? <input type="checkbox"/> Parent/Guardian 1 <input type="checkbox"/> Parent/Guardian 2 <input type="checkbox"/> Both <input type="checkbox"/> Other _____ 2. To whom should camp mailings be sent? <input type="checkbox"/> Parent/Guardian 1 <input type="checkbox"/> Parent/Guardian 2 <input type="checkbox"/> Both <input type="checkbox"/> Other _____ 3. To whom should camp billings be sent? <input type="checkbox"/> Parent/Guardian 1 <input type="checkbox"/> Parent/Guardian 2 <input type="checkbox"/> Both <input type="checkbox"/> Other _____					
Does your child have any allergies? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, list allergies:			How did you hear about our camp? (please be specific)		
Camper shirt size: (please circle) Youth M (10-12) Youth L (14-16) Adult Small Adult Medium Adult Large Adult XLarge					

Session Schedule

Session One	
Week 1	June 6 – June 10
Week 2	June 13 – June 17
Session Two	
Week 3	June 20 – June 24
Week 4	June 27 – July 1
Session Three	
Week 5	July 5 – July 8 (closed July 4 th)
Week 6	July 11 – July 15
Session Four	
Week 7	July 18 – July 22
Week 8	July 25 – July 29

*** For safety reasons, you may not send your child to camp the same day he/she registers.**

Camper tuition includes a camp t-shirt, a morning snack, an afternoon popsicle, lunch on Fridays and a 5 X 7 group photo (mailed in Jan.).

Enrollment Selection and Tuition Details

Enrollment Preferences

Entering 9th grade

- Check sessions your child is available for consideration.
 Session 1 Session 2 Session 3 Session 4
Tween Assistants are required to be available for one 2-week session.

- Check how many sessions you would like to be considered:
1 session/2 Weeks \$375 Tuition
2 sessions/4 Weeks \$750 Tuition
3 sessions/6 Weeks \$1,125 Tuition
4 sessions/8 Weeks \$1,500 Tuition

Entering 10th & 11th grades

- Check sessions your child is available for consideration.
 Session 1 Session 2 Session 3 Session 4
Counselors-In-Training are required to be available for two 2-week sessions.

- Check how many sessions you would like to be considered:
4 Weeks \$375 Tuition
8 Weeks \$750 Tuition

(OVER)

Summer Address:

6050 N. Invergordon Rd. Paradise Valley, AZ 85253
 Located at the Paradise Valley Montessori Academy

TERMS AND CONDITIONS FOR CAMPER LEADERSHIP PROGRAMS

1. PAYMENT TERMS AND POLICIES:

Deposit A \$100 deposit PER SESSION ENROLLING to accompany enrollment.

Cancellations A \$25 cancellation fee **PER SESSION ENROLLED** will be charged for complete withdrawal from camp before April 29. A \$50 cancellation fee **PER SESSION ENROLLED** will be charged for complete withdrawal from camp between April 30 & May 27. As of May 28, no refunds will be given for any reason. All cancellations must be in writing.

Enrollment Confirmation If you have not received a call or postcard from the camp to confirm your child's enrollment within ten days of submitting your form and deposit, please call the camp office at 480-836-2267 (CAMP).

2. **RULES AND REGULATIONS:** The camper ("Camper") and parent(s) or guardian(s) ("Parent") agree to abide by all of the rules and regulations established by Cactus Day Camp ("Camp") including, without limitation, those relating to enrollment and withdrawal of campers and visitation.
3. **DISMISSAL OF CAMPER:** The Camp reserves the right to dismiss, in its sole discretion, any Camper whose condition, conduct, influence or behavior is deemed unsatisfactory or detrimental to the best interests of the Camp or his/her fellow campers or who violates camp rules and regulations, in which case no refunds will be made.
4. **MEDICAL CARE:** Parent grants Camp permission to utilize medical treatment outside of Camp should the Camp Director ("Director") deem such treatment necessary for Camper's well-being. Should it be necessary for the well-being of the Camper to use outside medical care, all expenses involved will be paid by Parent.
5. **MISSED DAYS/LATE ARRIVAL/EARLY DEPARTURE:** There are no refunds or credits for missed days, late arrivals or early departures due to illness, vacations or dismissal.
6. **PERMISSION TO PARTICIPATE:** Parent grants permission to Camper to participate in all Camp programs supervised by Camp on or off Camp property including "walking" fieldtrips.
7. **HOLD HARMLESS:** Cactus Day Camp, LLC has leased the Paradise Valley Montessori Academy from June 6th through July 29th, 2014 in order to provide summer camp programs. In consideration of permission for Camper participation in Camp session, I, on behalf of myself, my spouse, my personal representatives, do hereby, waive, and discharge Cactus Day Camp, LLC and the Paradise Valley Montessori Academy, including its employees and officers from liability from any and all claims resulting from participation of Camp activity.
8. **IMAGES, ETC:** Permission is hereby given for Camp to use in promoting the Camp and in other ventures directly relating to the Camp, i.e., digital, photographic, video and audio images or likenesses of camper; and statements, articles, names, music, art, photographs, audio recordings, films and videos created by Camper or originating from Camp or from a Camp-related activity. Last names will not be used on the Camp website.
9. **BELONGINGS:** Camp is not responsible for Camper's belongings or equipment while in transit to or from camp or at camp. **Please do not send your child to camp with any valuables.**
10. **COLLECTION:** If tuition is not paid in full for Camper, Parent will be liable for all costs of collection, including attorney's fees.
11. **DISPUTES:** All claims or disputes asserted by Camper or Parent against the Camp and arising from or related to this Agreement shall be brought and maintained in the courts of the State of Arizona (Maricopa County), and Parent expressly submits to the jurisdiction of such courts. The substantive law of the State of Arizona will govern such disputes without regard to conflict of law rules. Any individual bringing legal action against Camp, which action is decided in favor of Camp, will be responsible for all legal fees, court costs and out-of-pocket expenses of Camp, its owners and employees.

I have read and accept all of the terms and conditions set forth on both sides of this Enrollment Application.

A \$100 deposit per session enrolled must accompany all applications.

Print Parent (or Guardian) Name _____

Date _____



Signature of Parent (or Guardian) _____

In order to successfully register your child, please submit the following:

- A signed enrollment form
- Deposit (\$50 per session)
 - Check enclosed
 - Camp to call for credit card info when enrollment is received.
- Photo of child for counselors during training week
- Transportation form if needed/interested
- Remaining balance due May 20th



Mail enrollment forms & deposits to:

Cactus Day Camp Winter Office
14430 N. Agave Drive
Fountain Hills, AZ 85268

Credit card enrollments may be faxed to:

623-242-1159

Transportation Options 2016

(To be filled out if you want or have interest in transportation.)

Transportation is available to campers living in Fountain Hills and some areas in Scottsdale for an additional fee. This service is roundtrip and is provided by session. We will use school buses driven by certified school bus drivers and/or 15-passenger vehicles driven by Cactus Day Camp staff depending on the numbers of campers needing transportation. If you would like to arrange transportation, please fill out the form below. Payment is due prior to the session your child is attending. There are no refunds for any missed days, pick-ups or drop-offs.

Estimated Pick-Up Times*

Fountain Hills: 8am – 8:15am
Scottsdale: 8:20am – 8:45am
Tempe: 8:15am – 8:45am
Arcadia: 8:30am – 8:50am

Estimated Drop-Off Times*

Fountain Hills: 3:50pm – 4pm
Scottsdale: 3:30pm – 3:50pm
Tempe: 3:30pm – 4:00pm
Arcadia: 3:20pm – 3:45pm

**These times are a guesstimate and will depend on transportation enrollment and locations.*

Child's Name: _____

- Transportation is needed to/from the following location: (check one)
 (If needed, locations may change slightly to accommodate buses.)
- Shea & Scottsdale Road – London Gold Parking Lot
 - Thompson Peak Parkway & Frank Lloyd Wright – AJ's/Chipotle Parking Lot
 - Shea & Loop 101 – Pier 1 Parking Lot
 - Shea & 96th Street – Health South Parking Lot
 - Shea & 130th Street – Church Parking Lot (northwest corner)
 - Desert Ridge Area:** Musical Instrument Museum (MIM) – Entrance
 - Grayhawk/DC Ranch Area:** 18271 N. Pima Road – AJs Center
 - Eagle Mountain Area:** Fry's Shopping Center - Old Pei Wei Lot
 - Fountain Hills Area:** Golden Eagle Park – Large Lot
 - Tempe Area:** Tempe Marketplace –
 - Arcadia Area:**

*Other locations may be requested. Additional stops will be added if time permits on any existing routes.

We are interested in transportation from the following area: _____

\$120/per 2-week session

Transportation is needed for the following session(s): (check all that apply)	
<input type="checkbox"/> Session 1	June 6 – June 17
<input type="checkbox"/> Session 2	June 20 – July 1
<input type="checkbox"/> Session 3	July 5 – July 15
<input type="checkbox"/> Session 4	July 18 – July 29

Please Note:

We will continue to correspond with families enrolled in and those interested in transportation service as it develops. We will advise you on stops being added, types of vehicles being used and more specific times for pick-ups and drop-offs. Please keep in mind that everything varies by session and finalized plans will be emailed to you by Friday prior to the session your child(ren) is attending.

CACTUS DAY CAMP REFERENCE FORM

The Camper Leadership Program at Cactus Day Camp is targeted toward young people 9th grade through 11th grade, offering them an opportunity to work with children ages 3-12. We are looking for young leaders who are positive role models, responsible, fun, enthusiastic, and who work well with others.

Name of Applicant:	
Name of Reference*:	Phone Number:
How do you know the applicant?	How long have you know the applicant?

* References must be an individual who is not a family member.

Please check regarding the applicant.

	Excellent	Satisfactory	Needs Improvement
Dependable			
Responsible			
Working w/peers			
Ability to take initiative			
Communication			
Flexibility			
Working w/children			
Enthusiasm			
Attitude			

Do you recommend this applicant to work with children ages 3 to 12? _____

Additional Comments: _____

Reference Information

Name of referee: _____

Address: _____

Company: _____ Position/ Title: _____

Email: _____

Phone: () _____ Fax _____

Referee Signature: _____

Please return this form by fax to **(623)242-1159**, email to karyn@CactusDayCamp.com or by mail to Cactus Day Camp, 14430 N. Agave Drive, Fountain Hills, AZ 85268.

Thank you for your evaluation of the applicant!

CACTUS DAY CAMP PREFERENCE FORM

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Ability to take initiative			
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Attitude			

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Reference Information

Name of referee: _____

Address: _____

Company: _____ Position/ Title: _____

Email: _____

Phone: () _____ Fax _____

Referee Signature: _____

Please return this form by fax to **(623)242-1159**, email to karyn@CactusDayCamp.com or by mail to Cactus Day Camp, 14430 N. Agave Drive, Fountain Hills, AZ 85268.

Thank you for your evaluation of the applicant!