



**Karyn Miller**  
**Owner/Director**

Winter Address:  
14430 N. Agave Dr.  
Fountain Hills, AZ 85268  
480-836-CAMP

Summer Address:  
16811 E. EL Pueblo Blvd.  
Fountain Hills, AZ 85268

January 17, 2010

Dear Potential Camper Leaders and Parents,

Thanks for your interest in the Camper Leadership Programs at Cactus Day Camp. I have worked with many young leaders throughout my years in camping and have seen amazing outcomes from such programs, which is why I am offering these opportunities.

Camper Leaders are legally considered campers and not staff members. They will never be left alone with campers. Therefore, each applicant must fill out a camper enrollment form attached to this document in addition to the Camper Leaders application. There is a substantial discounted tuition for these programs.

The Camper Leadership programs are intended to be small in participants. Large numbers of young leaders tend to cause distraction to the camp program and the goals of the Camper Leadership programs. With that in mind, I am committed to keeping the program small. I will also take into consideration the number of campers enrolled and the number of camp groups we will have each session. Having a younger sibling enrolled in Cactus Day Camp does **not** guarantee a camper leadership position.

Camper Leaders will be selected on an on-going as needed basis. The number of positions available may change due to enrollment numbers. Each applicant will need to fill out an application and a camper enrollment form as well as submit two written references (forms attached to the end of the application). After reviewing your application, the applicant will be contacted and informed of their status. This selection process is taken very seriously and only those qualified will be selected. Parents of enrolled children in our camp program are entrusting us to have the best role models interacting and socializing with their children.

All applicants are required to meet with the camp director personally before being selected. If selected, we will do our best to place you according to your preference. However, this is not guaranteed and the placement will be subject to your skills, previous experience and availability.

I look forward to receiving your application. Call if you have questions 480-836-CAMP (2267).

**Karyn**

Karyn Miller  
Owner/Director

## CAMPER LEADERSHIP PROGRAMS

### **Tween Assistant (Tween):**

**(must be at least 12 years old and entering 7<sup>th</sup> or 8<sup>th</sup> grades.)**

Required to be available for one 2week session to be considered for the program.

Required to arrive anytime between 8:45 and 9:15am and depart anytime between 3:15 and 3:30pm.

### **Counselor-In-Training (CIT):**

**(must be at least 13 years old and entering freshman or sophomore year in high school)**

Required to be available for two 2week sessions to be considered for the program.

Required to arrive no later than 8:45am and depart no earlier than 3:30pm to be available to help with arrival and departure of campers.

## POSITION RESPONSIBILITIES:

Tweens and CITs are paired with counselors and junior counselors and are responsible for the care of individuals and the planning and delivery of all programs for campers aged 3-12. Tweens and CITs are responsible for helping with daily programming, camper care, and for coordinating special events and large group activities. They will gain training and first hand experiences that will help them become future leaders. CITs have specific arrival and departure times as they are also responsible to help with the arrival and departure of campers each day. Tweens may arrive during camper arrival and departure window times as this is a social time for them and no responsibilities are assigned.

## WHAT DO WE LOOK FOR IN OUR CAMPER LEADERS?

**A Serious Work Ethic** - An unwavering commitment to providing the best summer possible for Cactus Day Camp Campers.

**Teamwork** - Socially able to work with and support others, while accepting on-going feedback and evaluation from supervisors.

**Intelligence** - Able to problem solve and make sound decisions.

**Strong Personal Characteristics** - Sensitivity, compassion and maturity towards children and adults.

**Adaptability** - The ability to think quickly on your feet and improvise.

**Positive Disposition** - An optimistic, upbeat outlook with lots of energy, enthusiasm and spunk!

**Desire** – The desire to be involved in the Cactus Day Camp program and wanting to make a difference in the lives of children.

## WHAT WILL YOU GET OUT THE CACTUS DAY CAMP EXPERIENCE?

**Leadership Experience** – Strengthen your communication and social skills while being supervised and coached by the camp director and camp staff.

**Friendships** - Lifelong friendships are made each summer at camp.

**Experience** – Experience working with young children and assisting activities.

**A Challenging and Rewarding Summer You'll Never Forget** - People's lives change from their camp experiences. Experience what it feels like to make a difference in the lives of children.

## CAMPER LEADERSHIP TRAINING

A mandatory training will take place for all Tween Assistants and Counselors-In-Training. Date TBD

## ATTENDANCE POLICY

Attendance is extremely important as you are an essential part of a team. If you are not present at camp, our team is incomplete. With that said, continued absences will be cause for dismissal from the program. No refunds will be given.



# CAMPER LEADERSHIP APPLICATION 2010

(To be filled out by potential Tween or CIT)

**Return to:**  
 CACTUS DAY CAMP  
 14430 N. Agave Drive  
 Fountain Hills, AZ 85268

**Or FAX to:**  
 623-242-1159

### PERSONAL INFORMATION

First Name:	Last Name:	
Mailing Address:	Email:	
City:	State:	Zip Code:
Home Phone:	Cell Phone:	

### EDUCATION

School Attending:	
Year in School:	Favorite Subjects:
Additional School Activities:	

### VOLUNTEER/WORK EXPERIENCE

Organization:	Position:	Dates:
Supervisor: Phone number:	Responsibilities:	
Organization:	Position:	Dates:
Supervisor: Phone number:	Responsibilities:	
Organization:	Position:	Dates:
Supervisor: Phone number:	Responsibilities:	

### CAMP SKILLS/HOBBIES

Please check the box next to any skills or hobbies you have.

<input type="checkbox"/> Chess	<input type="checkbox"/> Group games	<input type="checkbox"/> Wrestling
<input type="checkbox"/> Story telling	<input type="checkbox"/> Arts and crafts	<input type="checkbox"/> Drama/Skits
<input type="checkbox"/> Singing	<input type="checkbox"/> Dancing/Hip Hop	<input type="checkbox"/> Musical Instruments
<input type="checkbox"/> Swimming	<input type="checkbox"/> Ping Pong	<input type="checkbox"/> Volleyball
<input type="checkbox"/> Basketball	<input type="checkbox"/> Baseball	<input type="checkbox"/> Softball
<input type="checkbox"/> Capture the flag	<input type="checkbox"/> Soccer	<input type="checkbox"/> Newspaper
<input type="checkbox"/> Computer Graphics	<input type="checkbox"/> Web design	<input type="checkbox"/> Model Rocketry
<input type="checkbox"/> Jewelry Making	<input type="checkbox"/> Scrap Booking	<input type="checkbox"/> Gymnastics
<input type="checkbox"/> Pilates	<input type="checkbox"/> Aerobics	<input type="checkbox"/> Fitness
<input type="checkbox"/> Karate	<input type="checkbox"/> Balloon Making	<input type="checkbox"/> Cheerleading
<input type="checkbox"/> Archery	<input type="checkbox"/> Other, please specify:	

## QUESTIONS

These questions will provide us with additional information about your interest and skills while considering you as a Tween or CIT. Please answer each question below in the space provided or attach an additional sheet of paper if necessary.

1) Why are you interested in becoming a Tween or CIT? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2) What skills would you like to obtain at camp? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3) What experiences do you have working with children between the ages of 3 to12? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

4) Describe your favorite memory as a child. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

5) How do you plan to be a POSITIVE ROLE MODEL for our campers? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

6) Please explain how you would deal with a challenging camper. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

7) List five words that describe your personality. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

8) Do you have any physical limitations that we should be aware of? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

9) Do you have reliable transportation to and from camp? Yes No

10)Do you have any concerns about being a Tween or CIT?

11)Do you have any other certifications that we should know about?

**Please submit this application with the attached enrollment form and two written reference forms.**

*I certify that all information provided on this application is accurate and complete.*

Parent/Legal Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# 2010 Camper Leadership Enrollment Form

To be filled out by parent.  
One per camper leader.

**Karyn Miller**  
Owner/Director

Mailing/Winter Address:  
14430 N. Agave Drive  
Fountain Hills, AZ 85268  
Phone: 480-836-CAMP  
Fax: 623-242-1159

Camper's First Name	Camper's Last Name	Sex	Age as of 6/1/10	Grade <b>10-11</b> School Year	
Address		City		State	Zip
Home Phone ( )	School Attending	Birth date	<input type="checkbox"/> Check box if sibling(s) also enrolling Name(s):		
Father's Full Name	Home Phone ( )	Business Phone ( )	Cell Phone ( )	E-mail address	
Father's Address (if different)		City		State	Zip
Mother's Full Name	Home Phone ( )	Business Phone ( )	Cell Phone ( )	E-mail address	
Mother's Address (if different)		City		State	Zip
Are parents divorced or separated? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please answer the following questions? 1. Who has legal custody of the child? <input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Both <input type="checkbox"/> Other _____ 2. To whom should camp mailings be sent? <input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Both <input type="checkbox"/> Other _____ 3. To whom should camp billings be sent? <input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Both <input type="checkbox"/> Other _____					
Does your child have any allergies? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, list allergies:		How did you hear about our camp? (please be specific)			
If you live outside of Fountain Hills, are you interested in transportation to and from camp for an additional fee? <input type="checkbox"/> Yes <input type="checkbox"/> No <b>*(This services will be provided if there is enough interest.)</b>		Are you interested in receiving more information about our Extended Day program (8am – 9am & 3:30pm – 5:30pm)? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Camper shirt size: (please circle) Youth XS (4-6) Youth S (6-8) Youth M (10-12) Youth L (14-16) Adult Small Adult Medium					

## Session Schedule

Session One	
Week 1	June 7 – June 11
Week 2	June 14 – June 18
Session Two	
Week 3	June 21 – June 25
Week 4	June 28 – July 1
Session Three	
Week 5	July 6 – July 9 (closed July 5 <sup>rd</sup> )
Week 6	July 12 – July 16
Session Four	
Week 7	July 19 – July 23
Week 8	July 26 – July 30

**\* For safety reasons, you may not send your child to camp the same day he/she registers.**

Camper tuition includes a camp t-shirt, a morning snack, an afternoon popsicle, lunch on Fridays and a 5 X 7 group photo (mailed in Sept.).

## Enrollment Selection and Tuition Details

### Enrollment Preferences

#### Tween Assistants:

- Check sessions your child is available for consideration.  
 Session 1  Session 2  Session 3  Session 4  
**Tween Assistants are required to be available for one 2-week session.**

- Check how many sessions you would like to be considered:  
**1 session/2 Weeks**  \$250 Tuition  
**2 sessions/4 Weeks**  \$450 Tuition  
**3 sessions/6 Weeks**  \$650 Tuition  
**4 sessions/8 Weeks**  \$850 Tuition

#### Counselors-In-Training:

- Check sessions your child is available for consideration.  
 Session 1 & Session 2  Session 3 & Session 4  
**\*Counselors-In-Training are required to be available for two consecutive 2-week session.**
- Check how many sessions you would like to be considered:  
**4 Weeks**  \$250 Tuition  
**8 Weeks**  \$450 Tuition

**\* For safety reasons, you may not send your child to camp the same day he/she registers. (OVER)**

Summer Address:  
16811 EL Pueblo Blvd., Fountain Hills, AZ 85268  
Located at the Fountain Hills Charter School

# TERMS AND CONDITIONS FOR CAMPER LEADERSHIP PROGRAMS

## 1. PAYMENT TERMS AND POLICIES:

Deposit A \$150 deposit to accompany enrollment.

Cancellations A \$100 cancellation fee will be charged for complete withdrawal from camp before April 30.  
A \$200 cancellation fee will be charged for complete withdrawal from camp between May 1 & May 31.  
As of June 1, no refunds will be given for any reason. All cancellations must be in writing.

Enrollment Confirmation If you have not received a call or postcard from the camp to confirm your child's enrollment within ten days of submitting your form and deposit, please call the camp office at 480-836-CAMP.

2. **RULES AND REGULATIONS:** The camper ("Camper") and parent(s) or guardian(s) ("Parent") agree to abide by all of the rules and regulations established by Cactus Day Camp ("Camp") including, without limitation, those relating to enrollment and withdrawal of campers and visitation.
3. **DISMISSAL OF CAMPER:** The Camp reserves the right to dismiss, in its sole discretion, any Camper whose condition, conduct, influence or behavior is deemed unsatisfactory or detrimental to the best interests of the Camp or his/her fellow campers or who violates camp rules and regulations, in which case no refunds will be made.
4. **MEDICAL CARE:** Parent grants Camp permission to utilize medical treatment outside of Camp should the Camp Director ("Director") deem such treatment necessary for Camper's well being. Should it be necessary for the well being of the Camper to use outside medical care, all expenses involved will be paid by Parent.
5. **MISSED DAYS/LATE ARRIVAL/EARLY DEPARTURE:** There are no refunds or credits for missed days, late arrivals or early departures due to illness, vacations or dismissal.
6. **PERMISSION TO PARTICIPATE:** Parent grants permission to Camper to participate in all Camp programs supervised by Camp on or off Camp property including "walking" fieldtrips.
7. **IMAGES, ETC:** Permission is hereby given for Camp to use in promoting the Camp and in other ventures directly relating to the Camp, i.e., digital, photographic, video and audio images or likenesses of camper; and statements, articles, names, music, art, photographs, audio recordings, films and videos created by Camper or originating from Camp or from a Camp-related activity. Last names will not be used on the Camp website.
8. **BELONGINGS:** Camp is not responsible for Camper's belongings or equipment while in transit to or from camp or at camp. **Please do not send your child to camp with any valuables.**
9. **COLLECTION:** If tuition is not paid in full for Camper, Parent will be liable for all costs of collection, including attorney's fees.
10. **DISPUTES:** All claims or disputes asserted by Camper or Parent against the Camp and arising from or related to this Agreement shall be brought and maintained in the courts of the State of Arizona (Maricopa County), and Parent expressly submits to the jurisdiction of such courts. The substantive law of the State of Arizona will govern such disputes without regard to conflict of law rules. Any individual bringing legal action against Camp, which action is decided in favor of Camp, will be responsible for all legal fees, court costs and out-of-pocket expenses of Camp, its owners and employees.

**I have read and accept all of the terms and conditions set forth on both sides of this Enrollment Application.**

A \$150 deposit must accompany all applications.

Print Parent (or Guardian) Name \_\_\_\_\_

Date \_\_\_\_\_

Signature of Parent (or Guardian) \_\_\_\_\_

In order to successfully register your child, please submit the following:

- Enrollment Form
- \$150 Deposit
- Photo of Child

**Mail to:** Cactus Day Camp  
14430 N. Agave Drive  
Fountain Hills, AZ 85268

Remaining  
tuition balance  
is due on  
**May 17th.**

Do you have more questions? Would you like to meet the director before enrolling your child?

We are happy to answer your questions and/or set up an appointment to meet with you and your child.

Call or email us!  
**480-836-CAMP**  
**info@cactusdaycamp.com**

## CACTUS DAY CAMP REFERENCE FORM

The Camper Leadership Program at Cactus Day Camp is targeted toward young people 7<sup>th</sup> grade through 10<sup>th</sup> grade, offering them an opportunity to work with children ages 3-12. We are looking for young leaders who are positive role models, responsible, fun, enthusiastic, and who work well with others.

Name of Applicant:	
Name of Reference*:	Phone Number:
How do you know the applicant?	How long have you know the applicant?

\* References must be an individual who is not a family member.

Please check regarding the applicant.

	Excellent	Satisfactory	Needs Improvement
Dependable			
Responsible			
Working w/peers			
Ability to take initiative			
Communication			
Flexibility			
Working w/children			
Enthusiasm			
Attitude			

Do you recommend this applicant to work with children ages 3 to 12? \_\_\_\_\_

Additional Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Name of referee:  
 \_\_\_\_\_

Address:  
 \_\_\_\_\_

Company: \_\_\_\_\_ Position/ Title:

Please return this form by fax to **(623)242-1159**, email to [karyn@CactusDayCamp.com](mailto:karyn@CactusDayCamp.com) or by mail to Cactus Day Camp, 14430 N. Agave Drive, Fountain Hills, AZ 85268.

Thank you for your evaluation of the applicant!

## CACTUS DAY CAMP PREFERENCE FORM

The Camper Leadership Program at Cactus Day Camp is targeted toward young people 7<sup>th</sup> grade through 10<sup>th</sup> grade, offering them an opportunity to work with children ages 3-12. We are looking for young leaders who are positive role models, responsible, fun, enthusiastic, and who work well with others.

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Please check regarding the applicant.

	Excellent	Satisfactory	Needs Improvement
Dependable			
Responsible			
Working w/peers			
Ability to take initiative			
Communication			
Flexibility			
Working w/children			
Enthusiasm			
Attitude			

Do you recommend this applicant to work with children ages 3 to 12? \_\_\_\_\_

Additional Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name of referee:  
\_\_\_\_\_

Address:  
\_\_\_\_\_

Company: \_\_\_\_\_ Position/ Title: \_\_\_\_\_

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Thank you for your evaluation of the applicant!

